

**APPLICATION FOR STAFF AT**  
**ARMY PUBLIC SCHOOLRATNUCHAK**  
**THROUGH LSB SESSION 2022-23**  
**(Total 05 pages)**

Ser No:-

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Eligibility Checked By :-

Remarks: \_\_\_\_\_

Application form for the post of: \_\_\_\_\_ on Fixed Term/Adhoc  
Subject \_\_\_\_\_

Please paste  
recent passport  
size colour  
photograph.

**(FORM TO BE FILLED BY THE CANDIDATE IN CAPITAL LETTERS)**

**1. PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/Daughter/Spouse of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) AGE : 

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- (e) Nationality : \_\_\_\_\_
- (f) Religion : \_\_\_\_\_
- (g) State : \_\_\_\_\_
- (h) Address : \_\_\_\_\_  
\_\_\_\_\_
- (j) Contact Details :-  
Landline No (with STD Code) : \_\_\_\_\_  
Mob No (Mandatory) : \_\_\_\_\_  
Email ID (Mandatory) : \_\_\_\_\_

**2. PRESENT OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/Organization. : \_\_\_\_\_
- (c) Contact No of the employer : \_\_\_\_\_
- (d) Notice Period Required : \_\_\_\_\_
- (e) Last Salary Drawn : \_\_\_\_\_

3. **PERSONAL DETAILS**

- (a) Marital status : Single/Married/Widow
- (b) Name & occupation of Father/Spouse: \_\_\_\_\_
- (c) No of children with age and sex (i) \_\_\_\_\_
- (ii) \_\_\_\_\_

4. **EDUCATIONAL QUALIFICATIONS** :Give details of all exams from Matriculation onwards  
(You may attach a separate sheet if necessary) :

Examination	Name of Board/ University	Year of Passing	Subjects Taken	Percentage

**Note:-**1. You may attach a separate sheet, if necessary.

2. Xerox copy of all credentials as mentioned in the application form to be attached duly attested.

5. If cleared CSB, give details (Category, year of passing, Score Card No and Score):

\_\_\_\_\_

6. If CTET/TET qualified, give score : \_\_\_\_\_

7. Classes you prefer to teach with subjects :

(a) Classes \_\_\_\_\_ (b) Subjects \_\_\_\_\_

8. Training in NCC/Scouts & Guides/Music/Art/Dramatics/NSS or other such activities. Give level of Proficiency : \_\_\_\_\_

9. Merit Scholarship won ? Give details \_\_\_\_\_

10. Languages you can read write and speak fluently :

(a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

11. Any books/articles written ? Give details : \_\_\_\_\_

12. **EXPERIENCE** :

Fill the particulars in chronological order starting with your first appointment. If necessary, attach a separate sheet:

School/College	Appointment	Period		Subject(s) Taught	Class(es) Taught
		From	To		

Include any other post held which is relevant to the field of Education.

13. **APTITUDE** :

(a) Subjects which you enjoy teaching most ? \_\_\_\_\_

(b) Interest in Cultural activities/Games : \_\_\_\_\_

(c) Hobbies : \_\_\_\_\_

14. **HEALTH.** Medical, Disability/Specific Ailment (if any) : \_\_\_\_\_

\_\_\_\_\_

15. Specify Achievements in Co-Curricular Activities/Sports : \_\_\_\_\_

\_\_\_\_\_

16. **COMPUTER KNOWLEDGE.**

(a) Have you done any degree/diploma in computer ? Give details : \_\_\_\_\_

\_\_\_\_\_

(b) Any experience in handling Technology Aided Learning: \_\_\_\_\_

\_\_\_\_\_

(c) Do you own a personal Laptop? : \_\_\_\_\_

\_\_\_\_\_

17. **OTHER ACTIVITIES**(a) Membership in Professional Associations: \_\_\_\_\_  
\_\_\_\_\_(b) Participation in committees, activities clubs and organizations. \_\_\_\_\_  
\_\_\_\_\_(c) Please indicate personal characteristics, interests and aspirations you have, which will be valuable to this institution: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. Give name of two references (Not related to the applicant and should not be any school

Employee's) : -

(a) Name: \_\_\_\_\_ (b) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

## NOTE :

1. Education qualification as per NCTE rules and CBSE Bye Laws for all the posts,
2. Candidates having OST passed Score card and CTET/ TET qualified with 60 % marks can apply for Fixed Term appointment as per Vacancy.
3. Non OST Score card holders and Non CTET/TET can apply for adhoc appointment only.
4. Latest Medical Fitness certificate by Govt certified Medical Practioners along with Character Certificate by Govt.Gazetted officer to be attached with the application Form .
5. Certificate / Self declarations for Non involvement in any legal /Criminal/ disciplinary case is reqd ( If selected for appointed).
6. No School employee's reference to be mentioned while filling up of the application form.
7. Any Column left blank in the application form will lead to rejection of the form. Column not applicable should be stricken off.
8. Appearing in Interview does not reserve right for appointment against the posts as few posts are advertised in anticipation keeping in view requirement for the whole year.
9. A demand Draft of **Rs 100/-** (Rupees one hundred only) in favour of **Army Public School Ratnuchak payable at Ratnuchak** should be attached with the application form. One form would be used for one post only.

**AGREEMENT**

19. If appointed: -

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till end of the Academic session.
- (c) I solemnly state that all the particulars/statements above are true to the best of my knowledge and belief. I also understand that in case any particulars given above are found to be false at any later date, my services are liable to be terminated without giving any prior notice.

Date:

(Signature of applicant)

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**ACKNOWLEDGEMENT SLIP**

Received Rs \_\_\_\_\_ from Mr/Ms \_\_\_\_\_ on  
account of sale of application form (Name of Post) \_\_\_\_\_ Regn No  
\_\_\_\_\_.

Signature of dealing clerk