

ARMY PUBLIC SCHOOL RATNUCHAK
REQUIRE STAFF FOR FIXED TERM /ADHOC/PART TIME/PANEL/CASUAL
BASIS THROUGH LSB : SESSION 2024-25

S. NO.	Anticipated Vacancies	Essential Qualifications
1	PGTs Maths, Physics, Home Sci, Psychology	Post Graduate (with the subject in which employment is sought), with B Ed and 50% marks in each.
2	TGTs* English, Hindi, Maths	Graduate with B. Ed. and equivalent with minimum 50% marks in each. In case a candidate has not scored 50% marks in graduation but has done post graduation with the same main subject and scored 50% or more marks in PG, the candidature shall be valid. Should be CTET/TET qualified with 60% marks.
3	TGT Science (Physics, Bio/Chem)*	Bachelor degree in Science with any two of the following subjects: - Botany, Zoology, Chemistry and Physics. Should be CTET/TET qualified with 60% marks.
4	TGT Social Science*	Graduate (with any two subjects: Geography, History, Pol Science, Economics of which one must be either History or Geography) with B.Ed & equivalent with minimum 50% marks in each. In case a candidate has not scored 50% marks in graduation but has done post graduation with the same main subject and scored 50% or more marks in PG, the candidature shall be valid. Should be CTET/TET qualified with 60% marks.
5	TGT - Cmptr Sc	BCA or Graduation in Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and A level from DOEACC, Min of Info & Comn & Technology, GOI & B.Ed
6	PRTs	<p>Essential: -</p> <ol style="list-style-type: none"> 1. Graduate holding Bachelor's degree with at least 50% marks in the concerned subject/combination of subjects and in aggregate. 2. B.El.Ed./ 02-year D.El.Ed. <p style="text-align: center;">OR</p> <p>Candidates with B.Ed. or Integrated B.Ed. can also apply with fulfillment of the condition of six-month PDPET/Bridge Course from an NCTE recognized institute as when NCTE approves any institute to conduct the said course within two years of recruitment as PRT or commencement of the course whichever is later.</p> <ol style="list-style-type: none"> 3. Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test (TET), conducted by CBSE/State Govt in accordance with the guidelines framed by the NCTE for the purpose. 4. Proficiency in teaching in English medium. <p>Knowledge of Computer Application is desirable.</p>

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7	Music Teacher (PRT)	(Vocal & Proficiency in playing two instruments) Bachelor degree in Music or its equivalent from a recognized University/ Institute will be preferred.
8	Yoga cum Self defence	Graduate with B.Ed. and Minimum 03 years experience & PG Diploma in Yoga with 02 Years work experience OR Diploma / Certificate in Yoga with 05 years' work experience OR M.Sc. in Yoga with 02 years' work experience
9	Head Clerk Age: Below 55 Yrs	Preferably an Ex-Serviceman of clerk category. 5-10 years experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. Computer Savvy – MS Office. Etc. Should not have any disciplinary case/ any legal or criminal case against him in the entire service/post service.
10	Adm Supervisor	Mandatory. Should preferably be retired JCO/Honorary rank having administration experience. Should be of age less than 55 years at the time of joining. For ESM, it should be 57 years. Should have basic knowledge of: a) Handling of master ledger of stores. b) Stores equipment maintenance and management. Preferred. (i) Should be security course qualified. (ii) Adequate working knowledge in computer. (iii) *Should be SHAPE-I or SHAPE-II (less 'S' factor). For different categories of medical status, (a) SHAPE-I/BC (b) Medical Categories upto SHAPE-II (Less 'S' factor) w/o Disability Pension. (c) Medical Categories with Disability pension Should not have any disciplinary case/ any legal or criminal case against him in the entire service/post service.
11	UDC Age: Below 55 Yrs	Preferably an Ex-Serviceman of clerk category. B Com or fifteen years of service. Computer literate (MS Office, Tally etc.) Knowledge of relevant software applications used by Schools. 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.

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12	<u>LDC</u> <u>Age:</u> Below 55 Yrs	(a) Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate. (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour). (c) Basic knowledge of accounting.
13	<u>Computer Lab Tech</u>	Min 10+2 with one year diploma in Computer Science and knowledge of hardware, peripheral and networking
14	<u>IT Supervisor</u>	Advance Diploma or diploma in Computing & Hardware with knowledge in at least two of the following: (a)Networking & LAN Administration (b) Operating System (c) RDBMS with programming. Proficiency in one language
15	<u>Science Lab Attendant cum MTS</u>	10+2 with science (PCB/PCM).and computer literate.
16	<u>Horse Care Taker (HCT)</u>	Preferably matriculate or 10 years service for ESM. Should be retired from RVC/61 CAV.
17	<u>Outsourcing Staff/ Daily Wagers.</u>	Mali, Housekeeping, Carpenter, Plumber & Electrician.
18	<u>Coaches (Part Time)- Football, Table Tennis, Badminton & Basketball, Volley Ball</u>	Min three yrs of experience in coaching of school children.
19	<u>Expert Faculty</u> for Maths, Physics, Biology, Chemistry, Accounts, Economics, Pol Sc & Psychology on full time/part time basis are required to provide extra guidance to the students of class X and XII. Qualification: Post Graduation/PhD in the subject with minimum three years of teaching/professional teaching experience	

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Age and Experience Criteria of Candidates. As on 01 April of the year of appointment, the age and experience of the candidate should be as under: -

(a) **Army Spouses.**

Ser Nos	Age (years)	Minimum(Teaching) Experience Required	Weightage in Points for Interview Selection Process	Remarks
(i)	Below 40	Fresh candidates (No Teaching Experience)	04	-
(ii)	Below 45	05 years#	08	Experience is cumulative
(iii)	Below 50	07 years#	09	
(iv)	Below 57	09 years#	10	

Note 1. # For Ser 16(a), (ii), (iii) and (iv) experience should be in the appropriate category (For PGT category the candidate should have worked as PGT/TGT. Experience gained as PRT in the same period shall not be counted for appointment as PGT. For the post of TGT, experience gained as PRT shall however be accepted and as per extant qualifications laid down by regulatory bodies).

(b) **Others**

Ser No.	Age (years)	Minimum (Teaching) Experience Required	Remarks
(i)	Below 40	Fresh Candidates (No Teaching Experience)	-
(ii)	Below 57	05 years@	-

@ For Ser 16 (b) (ii), 05 years' experience should be essential in the appropriate category (For PGT category the candidate should have worked as PGT/TGT. Experience gained as PRT in the same period shall not be counted for appointment as PGT. For the post of TGT, experience gained as PRT shall however be accepted during last 10 years, and as per extant qualification laid down by regulatory bodies).

Salary.

- (a) For teachers & Adm Staff salary as per rule.
- (b) Outsource/ Daily wagers as per state Nerrick rates on per day basis.

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Interested candidates may download application form and deposit the same duly filled along with copies of relevant certificates including experience certificates to school office by 09 Feb 2024. Candidates can download application from the school web site www.apsratnuchak.com wef 24 Jan 2024. The school reserves the right to fill any or none of the posts given above. No TA/DA will be admissible for written test and subsequent interview. Candidates would be intimated about the dates of written exam and interview on their e-mail ID/SMS (e-mail ID & mobile no are compulsory and should be active). No form will be entertained through e-mail. For any queries contact on **Tele: 0191- 2484690, Mob: 9070142114.**

Note :

1. Education qualification as per NCTE rules and CBSE Bye Laws for all the posts.
2. In addition to the minimum aggregate percentage mentioned in the table above, a candidate should have scored no less than 50% marks in each of the subjects in which they have graduated/post- graduated. Detailed mark sheets will be scrutinized during the interview.
3. *A Post-Graduate with less than 50% aggregate marks in Graduation can also apply for the post of a TGT provided the candidate has scored a minimum of 50% or more aggregate marks in Post-Graduation.
4. ** A Post-Graduate with less than 50% aggregate marks in Graduation can also apply for the post of a PRT provided the candidate has scored a minimum of 50% or more aggregate marks in Post-Graduation.
5. CTET / TET is not mandatory for appearing in the Online Screening Test. However, CTET / TET conducted by Centre / State government is mandatory at the time of appointment as TGTs/PRTs in the REGULAR and FIXED TERM category. Therefore, candidates must ensure that they clear CTET/TET before their appointment as TGTs/PRTs. Candidates who have not qualified CTET/TET but found fit in all other aspects may be considered for appointment on vacancies which may be ADHOC in nature.
6. Candidates are required to ensure that they at least fulfill NCTE rules, regulations and notifications for minimum qualifications, KV Sangathan recruitment rules and regulations and Appendix- VII of CBSE Affiliation Bye-Laws 2018 before they register for OST.
7. Aggregate percentage will be based on the marks for the entire duration of Graduation/Post Graduation.
8. For teachers being appointed on Adhoc appointments possession of a Score Card of AWES, CTET/TET would not be a mandatory requirement but a preferred requirement.
9. If the number of applicants is more then shortlisting will be done through written test.
10. Latest Medical Fitness certificate by Govt certified Medical Practioners along with Character Certificate by Govt. Gazetted officer to be attached with the application Form.
11. Certificate / Self declarations for non involvement in any legal /Criminal/ disciplinary case is reqd (Applicable to all categories of appointment if selected).
12. No School employee's reference to be mentioned while filling up of the application form.

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13. Any Column left blank in the application form will lead to rejection of the form. Column not applicable should be stricken off.
14. Appearing in Interview does not reserve right for appointment against the posts as few posts are advertised in anticipation keeping in view requirement for the whole year.
15. All semester/year marksheets to be attached with application form.
16. **A demand Draft of Rs 100/- (Rupees one hundred only) in favour of Army Public School Ratnuchak payable at Ratnuchak should be attached with the application form. One form would be used for one post only.**

**Sd/- x x x x x
Principal**

