



**ARMY PUBLIC SCHOOL RATNUCHAK**  
**APPLICATION FORM FOR STAFF**  
**THROUGH LSB 2024-25**

Application/ Registration ID: \_\_\_\_\_ Eligibility Checked By: \_\_\_\_\_

Remarks: \_\_\_\_\_

<p><b>Application form for the post of:</b> _____</p> <p><b>on Fixed Term / Adhoc / Part Time / Daily Wagers (✓)</b></p> <p><b>Subject:</b> _____</p> <p><b>Applied for other post in APS Ratnuchak: Yes/No</b></p> <p><b>If Yes please specify:</b> _____</p>	<p>Please paste recent passport size colour photograph.</p>
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**(FORM TO BE FILLED BY THE CANDIDATE IN CAPITAL LETTERS)**

**1. PERSONAL DETAILS:**

- (a) Name of the applicant : \_\_\_\_\_
- (b) Date of Birth : \_\_\_\_\_
- (c) Age as on 01 April 2024 : \_\_\_\_\_
- (d) Gender : Male / Female / Others
- (e) Fathers Name : \_\_\_\_\_
- (f) Fathers Occupation (✓) : Serving Army Personnel / ESM / Civilian
- (g) Marital Status : Single / Married / Windowed / War Widow /  
Widow(others) / Divorced / Separated /  
Registered Partnership
- (h) Name of the spouse : \_\_\_\_\_
- (j) Spouse Occupation : Army Personnel / Serving Army Personnel /  
ESM / Govt Employee / Private
- (k) Number of Children : \_\_\_\_\_
- (l) Age and Sex of the children : \_\_\_\_\_
- (m) Contact No (Mandatory) : \_\_\_\_\_
- (n) WhatsApp No (Mandatory) : \_\_\_\_\_

**NOTE: FORM TO BE PRINTED ON ONE SIDE ONLY**

- (o) Email ID (Mandatory) : \_\_\_\_\_
- (p) Aadhaar No : \_\_\_\_\_
- (q) PAN No : \_\_\_\_\_
- (r) Present Address : \_\_\_\_\_
- (s) Permanent Address : \_\_\_\_\_

**2. DEMAND DRAFT (DD) DETAILS:**

- (a) Draft No : \_\_\_\_\_
- (b) Draft Date : \_\_\_\_\_
- (c) Bank Name : \_\_\_\_\_
- (d) Branch Name : \_\_\_\_\_
- (e) Amount : \_\_\_\_\_

**3. EDUCATIONAL QUALIFICATIONS:** Give details of all exams from Matriculation onwards.

Examination	Name of the Board/ University	Year of passing	Subjects Taken	Percentage

**Note: -**

1. You may attach a separate sheet, if necessary.
2. Xerox copy of all credentials as mentioned in the application form to be attached duly attested.

4. If cleared CSB, give details of: -

(a)	Category (Please tick ✓)	PGT / TGT / PRT
(b)	Subject	
(c)	Date of CSB Score Card	
(d)	Score Card (Please tick ✓)	i. Upto Feb 2022 ii. Nov 2022 Onwards
(e)	Part A (upto Feb 2022)	_____ / 100
(f)	Part B (If appl.)	_____ / 100
(g)	Marks obt. (Nov 2022 onwards)	_____ / 200
(h)	Percentile (Nov 2022 onwards)	

5. If CTET / TET qualified, give details of: -

(a)	Category (Please tick ✓)	CTET / TET
(b)	Subject	
(c)	Part I (I to V) (CTET)	_____ / 150
(d)	Part II (VI to VIII) (If appl.) (CTET)	_____ / 150
(e)	S/TET Marks	_____ / 150

6. Classes you prefer to teach with subjects:

(a) Classes \_\_\_\_\_ (b) Subjects \_\_\_\_\_

7. Training in NCC/Scouts & Guides/Music/Art/Dramatics/NSS or other such activities. Give level of Proficiency: \_\_\_\_\_

8. Merit Scholarship won? Give details \_\_\_\_\_

9. Languages you can read write and speak fluently:

(a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

10. Any books/articles written? Give details: \_\_\_\_\_

**11. EXPERIENCE:**

Fill the particulars in chronological order starting with your first appointment. If necessary, attach a separate sheet:

School/College	Appointment	Period		Subject(s) Taught	Class (s) Taught
		From	To		

Include any other post held which is relevant to the field of Education.

**12. APTITUDE :**

(a) Subjects which you enjoy teaching most ? \_\_\_\_\_

(b) Interest in Cultural activities/Games : \_\_\_\_\_

(c) Hobbies : \_\_\_\_\_

**13. HEALTH: Medical, Disability/Specific Ailment (if any) : \_\_\_\_\_**

\_\_\_\_\_

**14. Specify Achievements in Co-Curricular Activities/Sports : \_\_\_\_\_**

\_\_\_\_\_

**15. COMPUTER KNOWLEDGE:**

(a) Have you done any degree/diploma in computer ? Give details : \_\_\_\_\_

\_\_\_\_\_

(b) Any experience in handling Technology Aided Learning: \_\_\_\_\_

\_\_\_\_\_

(c) Do you own a personal Laptop? : \_\_\_\_\_

**16. OTHER ACTIVITIES:**

(a) Membership in Professional Associations: \_\_\_\_\_

\_\_\_\_\_

(b) Participation in committees, activities clubs and organizations \_\_\_\_\_

\_\_\_\_\_

(c) Please indicate personal characteristics, interests and aspirations you have, which will be valuable to this institution: \_\_\_\_\_

\_\_\_\_\_

**17. Details of relation if serving in this school \_\_\_\_\_**

**18. Give name of two references (Not related to the applicant and should not be serving in this school: -**

(a) Name: \_\_\_\_\_ (b) Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

**19. AGREEMENT:**

**If appointed: -**

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till end of the Academic session.
- (c) I solemnly state that all the particulars/statements above are true to be best of my knowledge and belief. I also understand that in case any particulars given above are found to be false at any later date, my services are liable to be terminated without giving any prior notice.

**Date:**

**(Signature of the applicant)**

**NOTE :**

1. Education qualification as per NCTE rules and CBSE Bye Laws for all the posts.
2. In addition to the minimum aggregate percentage mentioned in the table above, a candidate should have scored no less than 50% marks in each of the subjects in which they have graduated/ post- graduated. Detailed mark sheets will be scrutinized during the interview.
3. CTET / TET conducted by Centre / State government is mandatory at the time of appointment as TGTs/PRTs in the REGULAR and FIXED TERM category. Therefore, candidates must ensure that they clear CTET/TET before their appointment as TGTs/PRTs. Candidates who have not qualified CTET/TET but found fit in all other aspects may be considered for appointment on vacancies which may be ADHOC in nature.
4. Non OST & NON CTET/TET can apply for adhoc appointment only.
5. Latest Medical Fitness certificate by Govt certified Medical Practitioners along with Character Certificate by Govt. Gazetted officer to be attached with the application Form.
6. Certificate / Self declarations for Non-involvement in any legal /Criminal/ disciplinary case is reqd (If selected for appointed).
7. No School employee's reference to be mentioned while filling up of the application form.
8. Any Column left blank in the application form will lead to rejection of the form. Column not applicable should be stricken off.
9. Appearing in Interview does not reserve right for appointment against the posts as few posts are advertised in anticipation keeping in view requirement for the whole year.
10. A demand Draft of Rs 100/- (Rupees one hundred only) in favour of Army Public School Ratnuchak payable at Ratnuchak should be attached with the application form. One form would be used for one post only.
11. If any details submitted above are found incorrect/false or forged, the candidature would stand cancelled.

**ACKNOWLEDGEMENT SLIP**

Received Rs \_\_\_\_\_ from Mr/Ms \_\_\_\_\_ on account of sale of application form (Name of Post) \_\_\_\_\_ Application / Registration No \_\_\_\_\_.

**Date:**

**School Stamp**

**Signature of dealing clerk**